



PCC MINUTES

DETAIL

Minutes of the meeting held at 7.30pm on Monday 26th January 2026

STATUS

Approved
23.02.26
(Public)

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| Present | Jon Bowden, Rev Chris Brown, Alex Creavin, David Daniels, Danish Gill, Claire Harman, Andrea Jeanneret, Rev Janet Lee, Susannah Mason, Philip Miles, Di Noon, Cluff Noon, Mark Orriss, Helen Parsons, Mark Parsons, Sam Pictor, Jack Reed, Hannah Rodgers, Gaye Senior-Smith, Chris Shaddick, Dave Vernon, Rebecca Wattiau. Total number of present members: 22 |
| Apologies | Barney Collins, Nathan Kellner, Kamran Zahid, |
| Guests | |
| Minutes | Claire Haman |

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| A | INTRODUCTORY ITEMS |
| A1 Apologies | Noted as above |
| A2 Conflicts of interest | None reported |
| A3 Welcome & Prayer | 1 Thessalonians 5 |
| B | THE BIG AGENDA |
| B1 Finance Team Paper B.01 | MP presented the draft end-of-year management accounts which include adjustments made at year end and so are a truer reflection of our financial position, rather than quarterly reports, which do not include all adjustments. It was noted that stipends for our clergy come direct from the diocese. The financial position may change slightly following the independent inspection of the 2025 accounts. |
| B2 Buildings Team Paper B.02 | <u>NetCS Telecommunications Proposal for Church Spire</u> SP collated more information. There was good feedback from other churches that had gone down this route. VOTE: Should we continue exploring the project? Proposed by Alex Creavin, seconded by Di Noon FOR: 21 votes AGAINST: 1 vote <u>Provision of a Compliant Ramp to Provide Wheeled Access to Church</u> Taken a long time to get planning permission – process started in Sept 2024. Proposal: do we apply for a faculty for the installation of an external ramp as granted by planning decision? |

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| | <p>Concerns were raised by a PM around the fees increasing since we first started, and whether we should wait for Matt Southcome to start in his role as Vicar before proceeding.</p> <p>MP clarified that the PCC mandate was to take the project to planning approval and this has now been done. The vote tonight is to take it to a faculty decision.</p> <p>Cost of faculty application is ~£300. Faculty process can take a long time. Faculty process could take 6 months to get through – has to come back to PCC for further decisions once faculty approval is granted. The project is on the Diocesan Advisory Committee agenda for February.</p> <p>We looked at visuals of the proposed ramp and discussed reasons why a platform lift was not considered. A lift had been ruled out early in the process due to practicalities and long-term maintenance costs. MP shared a number of different options for the ramp, along with reasons why they would or would not work in relation to building regulations and considering the gradient of the surrounding land. It was noted in the group that we are legally required to make reasonable adjustments for people to access the building, that the current slope does not conform with accessibility requirements and that we should look at any grants or bursaries available. The Standing Committee will be reviewing costs throughout the project.</p> <p>VOTE: Should we proceed to the faculty stage of the process? Proposed by Mark Orriss and seconded by Gaye Senior-Smith.</p> <p>FOR: 21 votes AGAINST: 1 vote</p> <p>It was also suggested we could take the opportunity to refurbish the Tower Porch door during the ramp installation.</p> <p>VOTE: Should we consider further options for the refurbishment of the Tower Porch door? Proposed by Cluff Noon and seconded by David Daniels</p> <p>FOR: Unanimous AGAINST: None</p> <p><u>Tower Clock (POI)</u></p> <p>DD: The clock has not worked for many years, and we should restore it. Quote for full repair and inners of the clock (£16k for inners alone) is around £28-30k + scaffolding = £35k incl VAT. DD encouraged us to include the people of Clifton into the restoration of the clock; we can work with the Clifton and Hotwells Clifton Society to do this. We have already put a website together, with MO – ready to go live. Looking to raise funds primarily from people in Clifton, rather than the church. Lends to being more local and parish-focused, which aligns with our values.</p> <p>DD is working with MO and MP during this process to ensure the narrative is aligned to Christ Church.</p> <p>The PCC would like to thank DD for taking the initiative.</p> |
| <p>B5 Personnel Team Paper B.05</p> | <p>The team are continuing to work through the revision of the employee handbook</p> <p>A pay rise for Beth Padfield (P/T Youth Pastor) was noted.</p> |
| <p>B6 Safeguarding Paper B.06</p> | <p>Hannah Glover is working with different groups on Risk Assessments</p> <p>No urgent safeguarding issues were reported.</p> |

| C | LEADERSHIP REPORTS |
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| C1 Churchwardens Report Paper C.01 | No questions or comments |
| C2 Standing Committee Report Paper C.02 | <p>There is a general recommendation for churches / parishes to pay to redecorate one room in the vicarage per year.</p> <p>Vicarage painting party on Saturday 31st January. Standing Committee to pay up to £2k to redo carpets.</p> <p>The full job to update the Vicarage is £6.5k. After some discussions and highlights of areas we have saved money (e.g. the turret repair), it was suggested that CCC cover the full cost, less any costs the Diocese will pay.</p> <p>VOTE: Does Christ Church Clifton pay for up to £6,500 for the renovation of the Vicarage? Proposed by Philip Miles and seconded by Di Noon. FOR: Unanimous</p> <p>There was also discussion as to any other properties that staff reside in, regarding responsibilities of upkeep. It was confirmed that the Diocese is responsible for the Vicarage whereas CC is responsible for 60 Clifton Park Road and Linden Gate.</p> |
| C3 SLT Report Paper C.03 | <p>CB: Sense of momentum – what we wanted going into the recruitment of the new incumbent. Matt brings a broader network - so could support in recruitment of other members of staff.</p> <p>The current situation of Children’s Ministry Team Lead was raised – role is currently filled by a volunteer. Looking like the family will be here until the Summer, or until God calls them elsewhere. Recruitment of a new staff member will be on Matt’s agenda.</p> |
| D | Update on LLF / PLF |
| D1 | <p>CB: House of Bishops looking to take decisions to Synod within a timescale of approx. 2 years. We need to be aware and ready to respond as and when it comes.</p> <p>Alliance is waiting and praying at this point – nothing to challenge. LLF process has been drawn to a conclusion.</p> <p>Church is still mixed in terms of understanding doctrine – some people have acted accordingly. Ephesians Fund giving is being discussed.</p> <p>AC: What is CCC doing? Do we want to invest in a building we don’t own?</p> <p>CB: To be discussed in person at the day [when the PCC meet to further understand situation]</p> <p>Not enough people were available to attend the initial date in January where we would’ve discuss the situation further; proposal for it to be done another time, rather than a full day on a Saturday. The preferences for timings during the week are as follows:</p> <p>Weekday evening: 11 Saturday morning: 5 Sunday after church: 13</p> <p>CB: to send dates to the group</p> <p>JR: Thank you to Chris for the work and dedication to the cause.</p> |

| E | Standing Items |
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| E1 Approval of Minutes Paper E.01 | Approval of minutes of 24th November No comments or corrections were received prior to the meeting, so the minutes were approved. |
| E2 Review of PCC Action Tracker Paper E.02 | This was noted |
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| Review of the meeting / actions / confidentiality | Nice to stop and pray in between sections Positive conversation Good to have the images on the screen for the ramp Actions recorded. |

Future Meetings:

Monday 23rd February (Big Agenda)

Monday 23rd March (Big Agenda)

Monday 27th April (Quarterly)

Sunday 17th May (Christ Church Clifton APCM)